

# RIMS Access Request and User Information Sheet

## Section 1: User Information

Date of Request:	<input type="text"/>			
User's Full Name:	<input type="text"/>			
Email:	<input type="text"/>			
Full CAMS Organization Code:	<input type="text"/>			
Office Address:	<input type="text"/>		<input type="text"/>	<input type="text"/>
	<small>street address</small>	<small>city</small>	<small>state</small>	<small>zip</small>
Office Phone (incl. area code) :	<input type="text"/>			

## Section 2: Requested Access

Budget Formulation Model	<input type="checkbox"/>	(Access will be granted only for the user's home FMC and only with permission from the FMC Budget Officer)
NWS Table of Organization (SPIDER) - Standard <sup>1</sup>	<input type="checkbox"/>	(Access to statistical, summary data for the user's home FMC only)
NWS Table of Organization (SPIDER) - Sensitive <sup>2</sup>	<input type="checkbox"/>	(Access to detailed sensitive personnel information for the user's home FMC only)
NWS Table of Organization (SPIDER) - Admin <sup>2,3</sup>	<input type="checkbox"/>	(Access to detailed sensitive personnel information for all NWS FMCs.)
NWS Table of Organization (SPIDER) - HR	<input type="checkbox"/>	(Access to MRN documentation for HR-related activities)
NWS Data Warehouse (OLAP) - Cost Management Reports - Org	<input type="checkbox"/>	(Access to Cost Management Reports for the user's organization only)
NWS Data Warehouse (OLAP) - Cost Management Reports - FMC <sup>1</sup>	<input type="checkbox"/>	(Access to Cost Management Reports for the user's FMC only)
NWS Data Warehouse (OLAP) - Cost Management Reports - All <sup>3</sup>	<input type="checkbox"/>	(Access to all Cost Management Reports for all FMCs)
NWS Data Warehouse (OLAP) - Variance Reports - Org	<input type="checkbox"/>	(Access to financial data for the user's organization only)
NWS Data Warehouse (OLAP) - Variance Reports - FMC <sup>1</sup>	<input type="checkbox"/>	(Access to financial data for the user's FMC only)
NWS Data Warehouse (OLAP) - Variance Reports - All <sup>3</sup>	<input type="checkbox"/>	(Access to all reports for all FMCs)
NWS Data Warehouse (OLAP) - Privacy Data <sup>2</sup>	<input type="checkbox"/>	(Access to detailed labor data including data protected by the Privacy Act)
Cost Management Labor Survey	<input type="checkbox"/>	(Access is granted generally only to the labor survey for organizations for which the user has been designated as respondent)

<sup>1</sup>Requires approval by FMC Admin Officer

<sup>2</sup>Requests for access to sensitive personnel information require approval by the FMC Admin Officer; may be reviewed by HR and the NWS EEO Manager and may require written justification.

<sup>3</sup>Requests for access to data for all FMCs requires approval by the NWS Comptroller and may require written justification.

## Section 3: Approvals

Supervisor's Name:	<input type="text"/>	Supervisor's Office Phone:	<input type="text"/>
Supervisor's Signature:	<input type="text"/>		
FMC Admin Officer's Name:	<input type="text"/>	FMC Admin Officer's Office Phone:	<input type="text"/>
FMC Admin Officer's Signature:	<input type="text"/>		